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## Discrete Variables

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Variables that can only take on a finite number of values and the numbers of the values do not necessarily confer meaning $\qquad$ as numbers
Also referred to as categorical, dichotomous
Nominal:
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Variables that do not have numerical or ordered meanings
Values are labels (words) rather than numbers
Examples: religious background, geographic region of the country, political party affiliation
Ordinal:
The values are named categories that have some order to them $\qquad$ Examples: Likert scale questions

## Continuous Variables

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- Variables that have mathematical or numbered properties, on a scale
- Variables that have mathematical or numbered properties, on a scale
Interval:
Variables that have a measurement where the difference between two values is meaningful
- Example: temperature (e.g., the difference between the temperature of 30 and 40 is the same as between 70 and 80 , and 0 degrees does not mean "no temperature")
Ratio: $\qquad$
Variables that have all the properties of an interval variable, and also has a clear definition (absolute value) of zero Example: age, weight

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## How to Create a Histogram in Excel

1) Open Microsoft Excel.
2) Enter data that you want to be in a histogram in a row and in a different row enter appropriate bins (i.e. if you want to separate grades based on a 10 point scale $60,70,80,90$, 100 would be the bins).
3) Click on the Tools menu and select Data Analysis. If there is not a Data Analysis option under the Tools menu, you may need to install the add-in. You can install the add-in by selecting the Add-Ins option under the Tools menu. Check the box next to Analysis ToolPak and click OK. A window will open. $\qquad$
4) Click on Histogram to select the histogram option and click
$\qquad$ OK. Another window opens.

## How to Create a Histogram in Excel

Select the input range (this is your data) then select the bin
Check the chart output box.
Click OK.
Finished.
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Step 3: Determine if the Data is Approximately Normal or Not
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2) Normal data uses different statistical measures than nonnormal data $\qquad$
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Step 4: Calculate the Measure of Central Tendency
2) The center is a key component of every distribution
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## Center if the Distribution is <br> Normal

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Mean
The average of the values. $\qquad$
How to calculate in Excel:

1) Use the "AVERAGE" function in Excel to find the mean of a set of numbers. Enter the range of numbers in your Excel spreadsheet Click where you want the mean (Average).
Click "Formulas" and select the "Insert Function" tab. Enter the numbers in your Excel spreadsheet in either a row or a column
Scroll down and select the "Average" function.
Enter the cell range for your list of numbers in the number 1 box, for instance D4: D13 and click "OK"
The mean (average) for the list will appear in the cell you selected.

## Center if the Distribution is NOT Normal

Median
The middle number (in a list of sorted numbers).
, How to calculate in Excel:

1) Use the "MEDIAN" function in Excel to find the mean of a set of numbers. Enter the range of numbers in your Excel spreadsheet. Click where you want the median.
2) Click "Formulas" and select the "Insert Function" tab. Enter the numbers in your Excel spreadsheet in either a row or a column.
3) Scroll down and select the "Median" function.
4) Enter the cell range for your list of numbers in the number 1 box, for instance D4: D13 and click "OK" $\qquad$
5) The median for the list will appear in the cell you selected.
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Step 5: Calculate the Spread
The spread is a key
component of every
distribution
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## Spread if the Distribution is <br> Normal

Standard Deviation
The amount of variation or dispersion from the mean. $\qquad$
A low standard deviation indicates that the data points tend to be very close to the mean.
A high standard deviation indicates that the data points are $\qquad$
spread out over a large range of values.
How to calculate in Excel:
Use the STDEV function to compute the standard deviation. Place your cursor where you wish to have it appear.
Click on "Formulas" and select the "Insert Function" ( $f x$ ) tab again.
3) Scroll down the dialog box and select the STDEV function.

Enter the cell range for your list of numbers in the number 1 box and click OK.
The standard deviation will appear in the cell you selected.

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## Spread if the Distribution is NOT Normal

Interquartile Range (IQR, Midspread, or Middle Fifty)
The measure of statistical dispersion, being equal to the
difference between the upper and lower quartiles.
, How to calculate in Excel:

1) Use a custom formula to compute the interquartile range. Place your cursor where you wish to have it appear.
2) Click on the formula box and enter = percentile(a1:a10,0.75) percentile(al:a10,0.25) in which al:a10 correspond to your range
3) The interquartile range will appear in the cell you selected. $\qquad$
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Step 6: Display and Calculate the Shape
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22 The shape is a key component of every distribution

## Shape of the Distribution

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Histogram
Use the information is Slide 7 to create a histogram $\qquad$
Skewness
The measure of the asymmetry of a distribution about its mean.
Positive skewness indicates a distribution with an asymmetric tail
extending toward more positive values.
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Negative skewness indicates a distribution with an asymmetric tail extending toward more negative values.
How to calculate in Excel:
Use the SKEW function to compute the skewness. Place your cursor where you wish to have it appear
Click on "Formulas" and select the "Insert Function" ( $f x$ ) tab again.
${ }^{3)}$ Scroll down the dialog box and select the SKEW function.
4) Enter the cell range for your list of numbers in the number 1 box and

The skewness will appear in the cell you selected.

## Example

Student Test Scores
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( -2
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## Example Dataset

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Classroom Math Assessment Results (30 scores):
$63,63,69,72,72,72,73,74,78,78$,
$78,78,80,81,81,82,84,84,84,85$
$86,87,89,89,90,92,93,96,97,99$

## Example Dataset

Step 1: Determine the type of variable.
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This is a continuous variable.

Step 2: Plot the data in a histogram.

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## Example Dataset

Step 3: Determine if the data in approximately normal or not.
The data is approximately normal.
Step 4: Calculate the measure of central tendency.
The mean is 81.63 .
Step 5: Calculate the spread.
The standard deviation is 9.39.

## Example Dataset

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Step 6: Display and calculate the shape. $\qquad$ The skewness is -0.13 $\qquad$
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